



CANCELLATION POLICY

Our practice is dedicated to helping our patients reach their full recovery potential. It is your responsibility to follow through with your treatment plan and keep scheduled appointments.

Our therapist has reserved a special time to treat you. It is important that you receive the prescribed number of visits that your doctor has ordered and your therapist has planned for you.

We require 24 hours notice in the event of a cancellation. If you do not give us proper notice, our therapist is left with a vacant time on his/her schedule. Also, another patient could have been seen for treatment during your time if proper notice had been given.

If it is necessary for you to cancel your appointment, it is your responsibility to have an alternate time in mind so you will not miss your prescribed number of visits per week.

There is a \$25.00 charge for cancellation without proper notice. This is not covered by insurance and will have to be paid by you on your next visit.

We appreciate your cooperation and understanding in this matter. We are looking forward to working with you.

PATIENT SIGNATURE

DATE

*If your insurance is Worker's Compensation, this notice is to inform you that we are required by contract to inform your workers' compensation adjuster and/or rehabilitation case manager and physician of all missed, canceled or rescheduled appointments.

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